



COUNTY GOVERNMENT OF KERICHO
KERICHO COUNTY PUBLIC SERVICE BOARD

INTERNAL ADVERTISEMENT

DATED: 25TH MAY, 2023

Kericho County Public Service Board wishes to make an internal advertisement for the recruitment of ECDE Ward Supervisors in the Department of Education, Libraries and Social Services pursuant to article 176 of the Constitution of Kenya and County Government's Act No.17 of 2012.

1. KCPSB/2023/159: ECDE WARD SUPERVISORS (12 POSTS)

(Tendeno/Sorget Ward, Kedowa/Kimugu Ward, Londiani Ward, Chepseon Ward, Tebesonik Ward, Cheplanget Ward, Kapkatet Ward, Cheboion Ward, Kipchebor Ward, Kaplelartet Ward, Kapkugerwet Ward, Kapsuser Ward)

a) Duties and responsibilities

- i. Ensure effective and efficient running of ECDE programmes in the ward level;
- ii. Maintenance and supervision of ECDE teachers and ECDE ward Staff;
- iii. Address administrative issues emanating from schools for better program management and implementation;
- iv. Monitor and evaluate the ECDE programs in the Ward and mobilize local community and parents to endure sustainability of the ECDE programs
- v. Supervise curriculum implementation and advisory assessments in ECDE centres in the Ward;
- vi. Advocate for the needs and rights of Children and ECDE programs;

- vii. Analyze and documents Ward data drawn from schools;
- viii. Maintain content development expertise and disseminate such knowledge to the quality assurance and standard officers and other County ECDE supervisors;
- ix. Develop and resources and best practices for the process of implementing quality improvement efforts in Early Childhood Education;
- x. Provide ongoing quality assurance to address children's challenging behaviors;
- xi. Support the Professional development of all staff by delivering coaching and Technical assistance in the Ward;
- xii. Provide guidance and support to staff with implementation of curriculum/individualization plans;
- xiii. Put in place mechanisms to networking and advocacy for ECDE service Providers in the Ward;
- xiv. Carry out other duties as shall be assigned by the Sub-County ECDE program officer or nay other Senior County Officer;
- xv. You are liable to be posted outside your Ward.


b) Requirements for Appointment

- i. Bachelors Degree in Early Childhood Education.
- ii. Five years relevant work experience teaching ECDE children currently.
- iii. Knowledge of relevant professional standards affecting the operations especially the code of conduct for ECDE teachers.
- iv. Knowledge of ECDE policy and legislation affecting Education in Kenya

Terms of service: Three year (3) contract

How to apply:

- Applications should be made **online** through <https://internaladvert.psbkericho.co.ke/vacancies>.
- Details of the qualifications and requirements can be obtained from: <https://internaladvert.psbkericho.co.ke/download>.



- Only County Government of Kericho employees are eligible to apply and are required to register first through:
<https://internaladvert.psbkericho.co.ke/register>.
- Applicants **MUST** attach letter of Appointment.
- Applicants **MUST** attach **original** scanned: National Identity cards/passport, Appointment letters, curriculum vitae, testimonials, academic and professional certificates other testimonials **on or before 9th June, 2023.**

Important:

- Details of the qualifications and requirements can be obtained from the County website
- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted.

